



ADVANCED ACCESS PLATFORMS

The Worksafe Policy

Advanced Access Platforms does not expect you to work in an unsafe manner to achieve results. If you cannot do it safely – do not do it! We do not expect you to do work that:

- You are not competent to do.
- You do not have the correct equipment.
- There is no safe system of work.
- You do not have the correct personal protective equipment. NOTE: This list is for illustrative purposes only and is not exhaustive.

If you have a safety concern:

- Cease work immediately, assuring yourself that doing so does not endanger others, move to a position of safety, and contact the immediate person in charge without delay, explaining why you have stopped work.
- The person in charge will try to reach an agreement with you that either the system of work is safe and that the work can be restarted; or the work can be restarted using the existing system of work and agreed additional control measures if considered appropriate.
- If no agreement is reached, work shall not restart and the person in charge will consult their immediate Line Manager who shall, after suitable investigation, conclude the task is safe and direct a return to work or amend the safe system of work to everybody's satisfaction and arrange a return to work or agree the task is unsafe – in this case the work site shall be left safe and employees assigned to other work.
- Whenever additional controls must be introduced, or a Line Manager is consulted the person in charge shall complete an email to all staff involved, including the MD and the Operations Manager confirming the situation and the amendments made.
- The line manager shall examine the circumstances surrounding the incident to establish that the concerns raised were valid, that any subsequent control measures were appropriate and effective and that any necessary review and revision of risk assessments and safe systems of work is carried out.

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